

The Annual General Meeting of Parracombe Community Trust Ltd will be held at the Village Hall at 7pm on Wednesday September 29th, 2021

Agenda

1. Welcome
2. Minutes of the 2019-20 Annual General Meeting dated March 17th, 2021
3. To receive the annual accounts for year ending March 31st, 2021, including the Management Committee's financial report and their review of the year to August 31st 2021.
4. To vote on audit exemption. It is proposed by the Management Committee that in accordance with Article 26.2 of the Rules of the Trust, no audit of the accounts for the period ended 31st March 2021 shall be required. (see note (i) below)
5. Approval of any alterations or additions to policies and standing orders made since the last AGM
 - I. *Data Protection Policy*
 - II. *Financial Policy*
6. Resolutions proposed and seconded by members at least 14 days before the AGM. These must be received by the secretary (see contact details at foot of agenda) by September 15th 2021
7. Election of directors (under Rule 19 a minimum of one-third of the existing Management Committee must stand down or submit themselves for re-election).

One Management Committee director, Keith Denby, has resigned from that committee.

Two Management Committee directors have tendered their resignation and have been nominated to stand for re-election. They are:

- I. Harry Harrison
 - II. Nick Backhouse
8. New directors nominated for election in accordance with the required 14-days notice.

Nomination papers for the following members to stand as Trust directors have been received by the secretary.

- I. Annie Constable

Notes

- (i) *Section 26 of the Trust's Rules deals with the annual accounts and audit requirement. Because the financial assets and income and expenditure of the Trust for the period were straightforward and relatively low, there is no legal requirement for any audit for this period. However, the membership may still require one to be performed. Under Article 26.2 of the Trust Rules, the board is asking members, to resolve that no audit need be performed. If members resolve to require an audit, it will be done either by two members of the community (a so-called lay audit) or otherwise, by a registered auditor. It's important to note that whether there is an audit or not, the directors always remain responsible for keeping proper accounting records and for approving the accounts as an accurate view of the financial position of the Trust.*

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